

## MINUTES

### HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)

#### MEETING OF JULY 18, 2019

- A. The Chairman, Dr. L.A. “Budd” Cloutier, Jr., called to order the regular meeting of July 18, 2019 of the Houma-Terrebonne Regional Planning Commission (HTRPC) at 6:12 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by him and the Pledge of Allegiance led by Mr. Jeremy Kelley.
- B. Upon Roll Call, present were: Mr. Joseph “Joey” Cehan; Dr. L.A. “Budd” Cloutier, Jr., Chairman; Mrs. Angi Falgout, Secretary/Treasurer; Mr. Kyle Faulk; Mrs. Gloria Foret; Mr. Jeremy “Digger” Kelley, Vice-Chairman; Mr. Keith Kurtz; Mr. Phillip Livas; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call were: None. Also present was Mr. Christopher Pulaski, Director, Department of Planning & Zoning, Mr. Laddie Freeman, Legal Advisor, and Ms. Joan Schexnayder, TPCG Engineering Division.
- C. CONFLICTS DISCLOSURE: The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse him or herself from participating in the debate, discussion, and voting on that matter.
- D. ACCEPTANCE OF MINUTES:
1. Mr. Kelley moved, seconded by Mr. Cehan: “THAT the HTRPC accept the minutes, as written, for the Regional Planning Commission for the regular meeting of June 20, 2019.”  
  
The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- E. Mrs. Falgout moved, seconded by Mr. Cehan: “THAT the HTRPC emit payment for the July 18, 2019 invoices and approve the Treasurer’s Report of June 2019.”  
  
The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- F. COMMUNICATIONS:
1. Mr. Pulaski read a letter from Keneth L. Rembert Land Surveyors, dated July 16, 2019, requesting to table Item G.2 with regard to the Lots 6A-1 & 6A-2, Block 6, Addendum No. 2, Hollywood Fields Subdivision until the next regular meeting of August 15, 2019 [See *ATTACHMENT A*].
    - a) Mrs. Falgout moved, seconded by Mr. Cehan: “THAT the HTRPC table the application by Scott G. & Rana Moise for Process D, Minor Subdivision for Lots 6A-1 and 6A-2, Block 6, Addendum No. 2, A Redivision of Revised Lot 6A of Hollywood Fields Subdivision until the next regular meeting of August 15, 2019 as per the Developer’s request [See *ATTACHMENT A*].”  
  
The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
  2. Mr. Pulaski read an email from Joe Labbe, Quality Engineering & Surveying, LLC, dated July 9, 2019, requesting to table Item H.5 with regard to Adley Oaks until the next regular meeting of August 15, 2019 [See *ATTACHMENT B*].
    - a) Mrs. Falgout moved, seconded by Mr. Cehan: “THAT the HTRPC table the conceptual & preliminary application by Dantin Bruce Development, Inc. for Process C, Major Subdivision for Adley Oaks until the next regular meeting of August 15, 2019 as per the Developer’s request [See *ATTACHMENT B*].”  
  
The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

G. OLD BUSINESS:

Mr. Kelley moved, seconded by Mr. Cehan: "That the Old Business be removed from the table and considered at this time."

The Chairman called for a vote on the motion offered by Mr. Cehan. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

1. The Chairman called to order the Public Hearing for an application by Neta Wright requesting approval for Process D, Minor Subdivision, for the Redivision of Property belonging to Kenneth H. Wright, et ux.

a) Mr. Galen Bollinger, Charles L. McDonald Land Surveyor, Inc., stated the Developer will install the fire hydrant and requested the matter be tabled until next month in order to do so.

b) Mr. Thibodeaux moved, seconded by Mrs. Falgout: "THAT the HTRPC table the application for Process D, Minor Subdivision, for Redivision of Property belonging to Kenneth H. Wright, et ux until the next regular meeting of August 15, 2019 as per the Developer's request."

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. Withdrawn. *Lots 6A-1 and 6A-2, Block 6, Addendum No. 2, A Redivision of Revised Lot 6A of Hollywood Fields Subdivision [See ATTACHMENT A]*

3. The Chairman called to order the Public Hearing for an application by Patricia Gouner Gilbert requesting approval for Process D, Minor Subdivision, for the Division of Property belonging to Patricia Gouner Gilbert.

a) No one was present to represent the application.

b) Mr. Pulaski indicated his recommendation was to table the matter to allow time for the applicant to address the concerns indentified in the June 13, 2019 preliminary review letter and to submit a revised plat that is more legible and prepared in CAD format.

c) Mr. Kurtz moved, seconded by Mr. Thibodeaux: "THAT the HTRPC table the application for Process D, Minor Subdivision, for the Division of Property belonging to Patricia Gouner Gilbert until the next regular meeting of August 15, 2019."

The Chairman called for a vote on the motion offered by Mr. Kurtz. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

H. APPLICATIONS:

1. The Chairman called to order the Public Hearing for an application by Arthur A. Eschete requesting approval for Process D, Minor Subdivision, for Tracts B-1-A thru B-1-D, A Redivision of Tract B-1 belonging to Arthur Anthony Eschete.

a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property. He stated they wished to table the application after the Public Hearing was held to allow for the installation of a fire hydrant.

b) No one was present to speak on the matter.

c) Mr. Thibodeaux moved, seconded by Mrs. Falgout: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Thibodeaux moved, seconded by Mr. Faulk: “THAT the HTRPC table the application for Process D, Minor Subdivision, for Tracts B-1-A thru B-1-D, A Redivision of Tract B-1 belonging to Arthur Anthony Eschete until the next regular meeting of August 15, 2019 as per the Developer’s request.”

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. The Chairman called to order the Public Hearing for an application by Arthur A. Eschete requesting approval for Process D, Minor Subdivision, for Tracts 2-A, 2-B, 2-C, & 2-D, A Redivision of Tract 2 belonging to Arthur Anthony Eschete.

- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property. He stated they wished to table the application after the Public Hearing was held to allow for the installation of a fire hydrant.

- b) No one was present to speak on the matter.

- c) Mr. Kelley moved, seconded by Mr. Cehan: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Kurtz moved, seconded by Mr. Thibodeaux: “THAT the HTRPC table the application for Process D, Minor Subdivision, for Tracts 2-A, 2-B, 2-C, & 2-D, A Redivision of Tract 2 belonging to Arthur Anthony Eschete until the next regular meeting of August 15, 2019 as per the Developer’s request.”

The Chairman called for a vote on the motion offered by Mr. Kurtz. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

3. The Chairman called to order the Public Hearing for an application by Galen F. Bollinger requesting approval for Process D, Minor Subdivision, for the Redivision of Tract 2 of the Partition of the Forest Bollinger Estate.

- a) Mr. Galen Bollinger, Charles L. McDonald Land Surveyor, Inc. and applicant, discussed the location and division of property.

- b) No one was present to speak on the matter.

- c) Mrs. Falgout moved, seconded by Mr. Kelley: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff recommended conditional approval provided upon the municipal addresses being depicted on the plat.

- e) Mr. Kurtz moved, seconded by Mrs. Falgout: “THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for the Redivision of Tract 2 of the Partition of the Forest Bollinger Estate conditioned upon the municipal addresses being depicted on the plat.”

The Chairman called for a vote on the motion offered by Mr. Kurtz. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

4. The Chairman called to order the Public Hearing for an application by Thomas Chauvin requesting approval for Process A, Raw Land Division, for the Survey of Tract of Land belonging to Chauvin Brothers, Inc. into Tract "A" (Raw Land) & Tract "B" (Raw Land).
  - a) No one was present to represent the application.
  - b) Discussion was held with regard to convey to the Developer that Tract B has no access.
  - c) Mr. Thibodeaux moved, seconded by Mr. Faulk: "THAT the HTRPC table the application for Process D, Minor Subdivision, for the Survey of Tract of Land belonging to Chauvin Brothers, Inc. into Tract "A" (Raw Land) & Tract "B" (Raw Land) until the next regular meeting of August 15, 2019."
  - d) Discussion was held with regard to the plans for the property. Discussion ensued with regard to denying the application due to no one being present to answer questions.

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

5. Withdrawn. *Adley Oaks* [See *ATTACHMENT B*]

6. The Chairman called to order the Public Hearing for an application by William P. Gomila requesting approval for Process D, Minor Subdivision, for the Survey and Division of Lot 12, Block 2 of Four Point Estates into Lot 12A and Lot 12B belonging to William P. Gomila.

- a) Mr. David Waitz, David A. Waitz Engineering & Surveying, Inc., discussed the location and division of property.
- b) No one was present to speak on the matter.
- c) Mrs. Falgout moved, seconded by Mr. Faulk: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff recommended conditional approval provided upon the municipal addresses being depicted on the plat, submittal of all utility letters, and the method of sewerage disposal being depicted on the plat.
- e) Mr. Thibodeaux moved, seconded by Mr. Cehan: "THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for the Survey and Division of Lot 12, Block 2 of Four Point Estates into Lot 12A and Lot 12B belonging to William P. Gomila conditioned upon municipal addresses being depicted on the plat, submittal of all utility letters, and the method of sewerage disposal being depicted on the plat."

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

7. The Chairman called to order the application by Onshore Materials, LLC requesting final approval for Process C, Major Subdivision, for Imperial Landing Subdivision, Phase A.

- a) Ms. Joan Schexnayder, on behalf of the TPCG Engineering Division, read a memo dated July 18, 2019 regarding the punch list items for the development [See *ATTACHMENT C*].
- b) Mr. David Waitz, David A. Waitz Engineering & Surveying, Inc., stated they would comply/resolve all punch list items and requested 45 days for completion.



- c) Mr. Kelley moved, seconded by Mr. Faulk: “THAT the HTRPC grant final approval of the application for Process C, Major Subdivision, for Imperial Landing Subdivision, Phase A conditioned upon the Developer complying/resolving all punch list items per TPCG Engineering Division’s memo dated July 18, 2019 and allow 45 days for completion [See *ATTACHMENT C*].”

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 8. The Chairman called to order the application by Low Land Investors, LLC requesting final approval for Process C, Major Subdivision, for High Land Development, Addendum No. 1.

- a) Ms. Joan Schexnayder, on behalf of the TPCG Engineering Division, read a memo dated July 18, 2019 regarding the punch list items for the development [See *ATTACHMENT D*].

- b) Mr. Sterling Boudreaux, Low Land Investors, LLC, stated they would comply/resolve all punch list items and requested 30 days for completion.

- c) Mrs. Falgout moved, seconded by Mr. Cehan: “THAT the HTRPC grant final approval of the application for Process C, Major Subdivision, for High Land Development, Addendum No. 1 conditioned upon the Developer complying/resolving all punch list items per TPCG Engineering Division’s memo dated July 18, 2019 and allow 30 days for completion [See *ATTACHMENT D*].”

The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

I. STAFF REPORT:

- 1. Mrs. Becnel informed the Chairman that all Commissioners had completed the required annual Ethics Training Course.

J. ADMINISTRATIVE APPROVALS:

Mr. Kelley moved, seconded by Mr. Faulk: “THAT the HTRPC acknowledge for the record the following Administrative Approvals 1-5.”

- 1. Survey of Tract B & Revised Tract A, Property belonging to Delilah M. Luke; Sections 19 & 20, T19S-R18E, Terrebonne Parish, LA
- 2. Survey of Revised Lot 2, Block 2 of Daspit Breaux Addition to the City of Houma belonging to Jujalex, LLC, Sections 37 & 38, T17S-R17E, Terrebonne Parish, LA
- 3. Survey of Revised Lots 1 & 3, Block 3, A Redivision of Lots 1 thru 3, Burkwall Court Subdivision, Section 6, T17S-R17E, Terrebonne Parish, LA
- 4. Revised Lots 15 & 17, A Redivision of Lots 15, 16, & 17 of Fisherman's Retreat South Subdivision, Sections 23 & 24, T19S-R16E, Terrebonne Parish, LA
- 5. Redivision of Hoberville Subdivision, Tracts A-B-C-D-A and B-U-X-C-B, Property belonging to Michael & Marie Ables, Section 86, T15S-R16E, Terrebonne Parish, LA

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

K. COMMITTEE REPORT:

- 1. Subdivision Regulations Review Committee:
  - a) Mr. Pulaski stated that a meeting had been scheduled but had to be cancelled due to the storm. It was tentatively scheduled for August 8, 2019.

L. COMMISSION COMMENTS:

- 1. Planning Commissioners’ Comments:
  - a) Mr. Kurtz stated that a CBS reported contacted him asking questions about the Isle de Jean Charles development. He inquired as to any other Commissioners receiving the call and how to handle. Mr. Pulaski stated the Commissioners could direct those calls to his office.
- 2. Chairman’s Comments: None.

M. PUBLIC COMMENTS:

1. The Chairman recognized Louise Bourg, 204 N. Main Project Road, who expressed concerns of building permit issues at 302 Horseshoe Road.

N. Mr. Kelley moved, seconded Mr. Cehan: "THAT there being no further business to come before the Houma-Terrebonne Regional Planning Commission, the meeting be adjourned at 6:46 p.m."

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Kurtz, Mr. Livas, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

*Becky M. Becnel, Minute Clerk  
Houma-Terrebonne Regional Planning Commission*

Keneth L. Rembert

Item G.2

LAND SURVEYORS

since 1973

635 SCHOOL ST. HOUMA, LA. 70360  
985-879-2782 (FAX) 985-879-1641

July 16, 2019

Houma-Terrebonne Planning & Zoning  
P. O. Box 1446  
Houma, LA 70361

Att: Mr. Chris Pulaski:

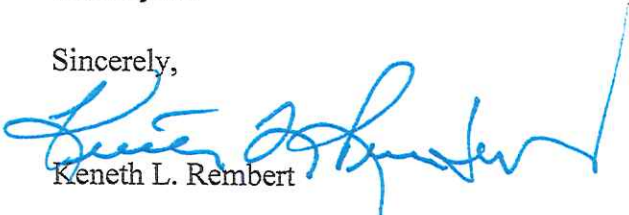
Re: OLD BUSINESS ITEM 2 (LOTS 6A-1 & 6A-2, BLOCK 6, HOLLYWOOD FIELDS  
SUBDIVISION)

Dear Chris:

Please let this letter serve as a request to allow the above item to remain on the table another month and not be considered at this month's meeting. The construction of the waterline is not yet completed.

Thank you.

Sincerely,

  
Kenneth L. Rembert

KLR/apr

**Becky Becnel**

Item H.5

**From:** Joseph Labbe [JLabbe@gesla.com]  
**Sent:** Tuesday, July 09, 2019 1:29 PM  
**To:** Becky Becnel; Christopher Pulaski  
**Cc:** Ross Bruce; Brian Dantin; Alizia Persaud; Deric Murphy; William Purser; Andrew Robichaux; Reece Rodrigue  
**Subject:** RE: Adley Oaks Conceptual and Preliminary Submittal

Becky | Chris

As discussed, please go ahead and pull Adley Oaks from the July 18<sup>th</sup> agenda and table this item. We would like to make sure that it is placed on the agenda for the August 15<sup>th</sup> meeting.

Please let us know when you have any comments for us from our submittal that we can address prior to the August meeting.

Please confirm receipt of this email.

Let me know if you have any questions or concerns.

Thanks,

Joe Labbé, PLA, CLARB  
Landscape Architecture | Planning Manager



18320 Highway 42  
Port Vincent, Louisiana 70726  
Office: 225-698-1600 | Cell: 225-603-9409  
[jlabbe@gesla.com](mailto:jlabbe@gesla.com) | [www.gesla.com](http://www.gesla.com)

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**From:** Joseph Labbe  
**Sent:** Friday, June 28, 2019 1:25 PM  
**To:** Becky Becnel <[bbecnel@tpcg.org](mailto:bbecnel@tpcg.org)>; Christopher Pulaski <[cpulaski@tpcg.org](mailto:cpulaski@tpcg.org)>  
**Cc:** Ross Bruce <[ross@dantinbruce.com](mailto:ross@dantinbruce.com)>; Brian Dantin <[brian@dantinbruce.com](mailto:brian@dantinbruce.com)>; Alizia Persaud <[alizia@dantinbruce.com](mailto:alizia@dantinbruce.com)>; Deric Murphy <[dmurphy@gesla.com](mailto:dmurphy@gesla.com)>; William Purser <[WPurser@gesla.com](mailto:WPurser@gesla.com)>; Andrew Robichaux <[ARobichaux@gesla.com](mailto:ARobichaux@gesla.com)>  
**Subject:** Adley Oaks Conceptual and Preliminary Submittal

Chris | Becky

Please [click this link to download the files](#) for our conceptual and preliminary submittal for Adley Oaks.

Included in the link:

1. Conceptual/Preliminary Plan (4 sheets)

1





**TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT**

P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050

P.O. BOX 2768  
HOUMA, LOUISIANA 70361

July 18, 2019  
Item No. H-7

**TO: Christopher M. Pulaski**

**FROM: Joan E. Schexnayder, P.E.** *JES*  
**Staff Engineer**

**SUBJECT: Imperial Landing Subdivision Ph. A  
Final Inspection**

A final inspection of the above referenced subdivision was held by representatives of the Department of Public Works. The following punch list items remain and need to be addressed:

1. Lights are not installed.
2. Approval from Waterworks is required.
3. Fence is not installed around the pond.
4. Drainage
  - a. Supreme Drive
    1. Sta.3+27.76 C/B- 01 Rt. & Lt., seal holes in C/B, grout voids around pipe.
    2. Sta.4+68.52 DMH, grout voids around pipes.
    3. Sta.5+52.02 C/B-02 Rt., reseal decking, grout voids around pipes, C/B-01 Lt., seal holes in C/B.
    4. Sta.6+78.09 DMH, reseal decking, grout voids around pipes.
    5. Sta.7+9.07 C/B-02 Rt., reseal decking.
  - b. Sucrose Dr.
    1. Sta.0+7.43 DMH, grout voids around pipes.
    2. Sta.1+58.66 C/B-02 Rt., grout voids around pipes, C/B-01 Lt., seal holes in C/B.
    3. Sta.3+5.67 C/B-02 Rt., grout voids around pipes, C/B-01 Lt., seal holes in C/B.
    4. Sta.5+48.36 C/B-01 Lt., seal holes in C/B.
    5. Sta.7+2.39 C/B-01 Rt., grout voids around pipes, seal holes in C/B, C/B-01 Lt., grout voids around pipes, seal holes in C/B.
  - c. Refinery Dr.
    1. Sta.0+83.84 C/B-01 Rt., reseal decking.
    2. Sta.2+45.51 C/B-01 Lt., grout voids around pipe.
  - d. Louisiana Dr.
    1. Sta.1+38.0 C/B-02 reseal decking, grout voids around pipes.
    2. Sta.1+80.0 C/B-02 reseal decking, grout voids around pipes.
  - e. **General Note: Clean C/Bs**

Saltwater Fishing Capital of the World®

**Imperial Landing Ph A**  
**Final Inspection**  
JES Memo to CMP dated 7/18/19  
Page 2

5. Roads and Bridges
  - a. Cracked panel on Supreme Drive needs to be replaced.
  - b. Catch Basin in cul-de-sac on Supreme Drive has grass growing in isolation joint. Joint needs to be cleaned out and resealed.
  - c. All catch basin lift mechanisms need to be grouted smooth.
  - d. All transverse joints need to be sealed.
  - e. Street name signs in parish are green faced with white letters. All signs need to be MUTDC (High Intensity).
  - f. Curb broken on catch basin on Refinery Drive, needs to be replaced.
  - g. Fill needs to be placed behind curb.

Please feel free to contact me at 873-6720 if you have any questions or comments.

cc: Planning Commission  
David A. Waitz, P.E.  
Ernest Brown  
Engineering Division  
Reading File  
Council Reading File



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361

**TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT**

July 18, 2019  
Item No. H-8

**TO: Christopher M. Pulaski**

**FROM: Joan E. Schexnayder, P.E.** *JES*  
**Staff Engineer**

**SUBJECT: Highland Development Add. 1**  
**Final Inspection**

A final inspection of the above referenced subdivision was held by representatives of the Department of Public Works. The following punch list items remain and need to be addressed:

1. Lights are not installed.
2. One of the expansion joints has a spoiled edge, the tar seal is not attached to adjacent panel. Joint needs to be sealed.
3. Approval from Waterworks is required.
4. Addresses shall be shown on the plat.
5. All property surveyed within Terrebonne Parish shall tie to one of the following:
  - a. If the property is located within a two thousand foot radius of a National Geodetic Survey Monument or a Terrebonne Parish GIS monument, the survey plat shall show the state plane coordinate of a least two points within the subdivision.
  - b. If the property is located outside of the two thousand foot radius as specified above, but within a four thousand foot radius of any state, parish or municipal road intersection, the survey plat shall show at least two ties, with bearings and approximate distances.

Please feel free to contact me at 873-6720 if you have any questions or comments.

cc: Planning Commission  
Eugene P. Robichaux, P.E.  
Ernest Brown  
Engineering Division  
Reading File  
Council Reading File

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